

DEPARTMENT: EYFS - Nursery

AREA: Covid 19

ISSUE NUMBER: SUMMER 2021 / 1

THIS RISK ASSESSMENT IS TO BE USED IN CONJUNCTION WITH THE WHOLE SCHOOL RISK ASSESSMENT

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Review Date
Spread of covid	staff and children	Bubbles of children will be introduced with the accordance of Government guidelines . Where possible children will be split into smaller groups to limit the impact if we need to close due to COVID.	No	NS	6/6/2020	On going / 30 June 2021
Spread of covid	staff and children	Staff are required to go through the thermal image machine in the sportshall before entering the school	No	NS	6/6/2020	On going / 30 June 2021
Lunch time packed lunch	Staff and children	Children wash their hands before they sit down to eat, Tables are sprayed with school COVID spray before children sit down to eat. Staff also must wash hands before helping the children. If a child requires something opening then a member of staff must help and again wash hands after each time.Children are reminded not to share food due to allergies.Packed lunch boxes are wiped down on arrival if possible. Once lunch is over tables again to be cleaned down and every chair wiped with the school recommended COVID spray	No	NS	6/6/2020	On going / 30 June 2021
Snack time	staff and children	Always check for allergies before serving. Tables to be sprayed with school recommended COVID spray before snack is prepared. Children usually self serve but to minimise risk the children will ask for what they want and a staff member will use tongues to serve. Table and chairs to be sprayed after each use	No	NS	6/6/2020	On going / 30 June 2021

End of day cleaning	staff and children	All toys that have been used during the day will be sprayed with school recommended COVID spray. All shelves to be wiped down, all window sills to be wiped down. If possible use hot water and soap to clean as many toys as possible.	NO	NS	6/6/2020	On going / 30 June 2021
Toilet Time	staff and children	children need to be monitored going to the bathroom before lunch and tea. Children will be encouraged to go in small groups to stop a build up of congestion. Toilets,all toilet doors, all sinks,all soap dispenser and towel dispensers to be sprayed after large group toilet time	No	NS	6/6/2020	On going / 30 June 2021
Parents in the setting	Staff and children	Parents are not allowed to enter the building to reduce the risk of spreading the virus. Children are collected from parents at the door in the morning and handed over back at the door in the evening. If parents have any questions regarding their children as it is not very private and confidential and also we want to limit the amount of contact time we have with them at the door are requested to ring the nursery	No	NS	6/6/2020	On going / 30 June 2021
Drop off	Staff and children	At drop off children are having their temperatures taken to see if they have a high temperature before entering. If the thermometer reads red the parent will be asked to wait and the temp will be taken again shortly. If the temp has not gone down they will be asked to remove their child and follow Government guidelines at home.	No	NS	6/6/2020	On going / 30 June 2021
Toys	staff and children	During the day staff to be aware if toys are being put in children's mouths. If so they will be removed immediately and washed with hot water and soap. Toys will also be reduced and rotated where possible	No	NS	6/6/2020	On going / 30 June 2021
Children displaying symptoms	staff and children	Any child showing symptoms will be taken to the office with one member of staff to help reduce the contact time and amount of contact with other children . The member of staff will wear relevant PPE, open the window and if possible sit away from the child. Parents will be contacted and requested to pick up their child. They will be asked to follow Government guidelines and to inform us of any	No	NS	6/6/2020	On going / 30 June 2021

		development . We will then follow the school risk assessment on what to do next				
Show arounds of the nursery	staff and children	show arounds will only take place either at weekend or in the evening once the children have left the setting. Parents will be asked to wear a mask in the setting, sanitize their hands and be asked the same questions- have you been in contact with anyone in the last 14 day who have displayed Covid Symptoms, Have you travelled abroad in the last 14 days. They will be met at the sports centre and guided through to the nursery by either Myself or Ashleigh so they will not come into contact with any other children on site in the boarding community.	No	NS	10/7/2020	On going / 30 June 2021
Opening of the baby room	staff and children	All new babies and parents are able to come to the setting for a taster session. Parents are required to go first to the sportscentre to have their temperature taken and fill in a disclaimer. The parents will be met by a member of staff who will walk the parent over to nursery. Parents are asked to sanitize their hands on entering the nurseryThe taster session will be one child and one adult only. Toys that are put out will be washed after the taster session and another set of toys will be available for the next taster session. The baby room staff are requested not to spend any time in the big room to keep their bubble safe. At lunch time if in the office with another member of staff they will need to follow the 2 meter rule as set out by the Government	No	NS	1/9/2020	On going / 30 June 2021
Rugs in baby room	staff and children	Rugs to be sprayed every evening with the COVID recommended spray by school. Once a week fogging will take place for an extra fine misting of disinfectant.If possible let the rugs have a bit of fresh air at least once a week.	No	NS	30/07/2020	On going / 30 June 2021
Spread of covid	staff and children	To go alongside the strict reporting to the sportscenter staff to have their temperature checked they are requested to fill in a online survey health questionnaire every Monday morning	No	SLT	1/9/2020	On going / 30 June 2021

Cushions in nursery	staff and children	cushions will be removed from the older room due to the amount of children in the bubble and we want to reduce as much surface area for the covid to live on as possible. Cushion covers in the baby room will be washed on a friday at a high temperature. Covers will not be put back on until monday to allow the cushions to be aired. Any cushion that have been dribbled on during any day will be washed straight away	No	NS	1/9/2020	On going / 30 June 2021
Drop off	staff and children	To add to the taking of temperatures every time a child comes into the setting they will be asked the questions that the rest of the school and staff are asked in the Monday health questionnaire. If they answer yes to any question we will review each answer according to Government Guidelines	No	NS		
Playdough	staff and children	check for allergens as always with any messy play. In the big room children are encouraged to wash their hands before playing with their own individual pot of playdough. All tools and equipment to be washed every day after use. Fresh playdough to be made regularly rotating colour making it easier for identifying who is who. In the baby room playdough is made daily as it is not out as a continuous provision and thrown away at the end of the day. Again tools and materials will be washed after each use.	no	NS	1/9/2020	On going / 30 June 2021
Visitors coming into nursery from outside agencies	Staff and children	Visitors have to report to sports centre, have their temperature checked and sign a declaration. They are asked to wear a mask or visor. They will sanitize their hands on entering the nursery. If possible they will observe the child from the office which will be ventilated. If they have to enter the room they will try and keep a distance from children as much as possible and continually move about so they are not stood by one person for longer than 15 mins. If at all possible they will observe outside	No	NS	11/11/2020	On going / 30 June 2021

Puddle suits and wellies	children	The nursery has a few spare puddle suits and wellies. if children do not bring their own in they will if available be able to borrow a puddle suit. That puddle suit/wellies will become theirs for the duration of the time they are in nursery that week. It will then be washed and available for the next person to use.	No	NS	2/11/2020	On going / 30 June 2021
Staff crossing from one bubble to another	children and staff	Due to a member of staff leaving the baby room Ashleigh and I now have to share the ratios required in the baby room. We will have to become part of the new bubble on a Monday after having the weekend away from another bubble so we will not be in contact with anyone 48 hours before inline with Government guidelines	No	NS	9/11/2020	On going / 30 June 2021
Fogging machine	children and staff	The room will be sprayed with a fogging machine regularly. The room must be unoccupied before spraying begins and not entered again until the next morning. Only use the solution provided for the fogger. Do not mix any solution. A visor and a professional mask MUST be worn during the process. Start in the baby room and work your way back out of the room. Before starting in the big room, open the doors and place anything you need to take home by the door to prevent you going back in once fogging has taken place. Start in the big room by the coats and again work your way back into the room. work your way to the door, leave the fogger to be put away in the morning and leave the building, try not to enter the room once mask is taken off	No	NS	9/11/2020	On going / 30 June 2021
Spread of Covid	Parents and staff	Due to the new variant and the numbers of Covid increasing in the area we are asking parents to wear face masks on when entering the school grounds and at the door at pick up and drop off	no	NS	4/1/2021	On going / 30 June 2021
Staff safety in staff room	Staff	At dinner time, staff will be sat at 2 meters apart. The office window will be open. Staff if not eating will be asked to wear a mask during the time in the office.	no	NS	18/1/2021	On going / 30 June 2021