

Pupil Protocols

This paper details what we expect of pupils from their return to school on Wednesday 14th April. Further guidance and clarification will be provided by Senior Staff, Heads of Years and Form Tutors as and when required.

Twice weekly:

- We strongly encourage all pupils over the age of 11 to participate in the government's programme of asymptomatic Covid testing using the lateral flow home test kits provided through school by the NHS. Tests should be taken twice weekly, preferably on a Sunday evening and Wednesday evening, and reported to the school, using the medical questionnaire, and to the NHS online.

Start of the day:

- All day pupils will sign in at the Sports Centre.
- A temperature check will be undertaken for each pupil using the thermal imaging camera.
- Pupils will need to use their ID badges to "touch in" and register
- Staff will also check that pupils have all items necessary to access the school site, such as masks/face coverings.
- Registration will take place in the morning and afternoon with Form Tutors.
- Latecomers will need to sign in at the Sports Centre and follow the above protocols.

Uniform and Equipment:

- School uniform will be worn as normal. The mask/face covering is a required items of uniform.
- There are hand sanitisers at key points around the school but, additionally, we recommend that each pupil brings their own hand-sanitizer.
- Pupils will need to bring all their usual equipment and books as well as their charged devices. No sharing of equipment will be possible in lessons so it is going to be essential that pupils bring with them everything they need for the school day. Heads of Years and Form Tutors will provide further advice and reminders regarding precisely what equipment and resources will need to be brought to school.



Ensuring safe social distancing and environments:

- Year groups are allocated to different areas of the campus which will be deep cleaned regularly.
- In the Senior School, lessons will take place within year group bubbles in allocated learning spaces. For some practical subjects - e.g. DT, Science, Art, Drama and PE - it will be necessary for pupils to move between locations, but such movement will be kept to an absolute minimum.
- Each year the group has been assigned a recreational outdoor space, social space and toilet facilities.
- Co-curricular activities will largely take place in key stage bubbles with appropriate social distancing measures in place. Group sizes will be limited and, where possible, activities will take place outdoors.
- A one-way system is in place throughout all buildings and this is indicated by coloured footprints/signs.
- The Health and Wellbeing Centre (formerly the Medical Centre) will be open daily.
- Face masks/coverings will be worn in class and enclosed spaces. A pupil's desire to wear their face mask at any time will be respected by all within the school community.
- Pupils will be expected to maintain a social distance of 2 metres where possible and respect each other's personal space at all times.
- Regular hand washing with soap and use of sanitiser at regular intervals throughout the day is advised
- Pupils should use a tissue if they need to wipe their nose and should ensure that used tissues are put in the bin. Use sanitiser or wash your hands afterwards.
- The School shop will be open at certain times for each Key Stage bubble
- If pupils are unsure of anything or have concerns, please speak to your form teacher/ subject teacher

Classrooms & teaching spaces

- All pupil seating arrangements will be front-facing and all pupils will be expected to abide by social distancing.
- Pupils will need to wear masks/face coverings in class. The wearer should try not touch the front of the covering or their face when the covering is applied/removed.
- Appropriate PPE/face coverings will be worn by all staff when in close proximity to pupils.
- Sanitisers should be used regularly - e.g. when arriving at a new teaching space or removing a face covering.
- Equipment - e.g. pens, pencils, board markers etc. - should not be shared between staff/pupils.
- Any pupil contributions to board work and peer work will be conducted via digital devices. Pupils are likely to complete their work on mobile devices as well as in their exercise books.
- All classrooms will be equipped with webcams so that lessons can be live-streamed for pupils not physically present in lessons.



School events

- All school assemblies will take place either physically in the Chapel in Key Stage groups or virtually via *Zoom* or *Google Meet*.
- No more than one Key Stage bubble will attend such an event in person at any one time.
- All other activities involving an audience will take place remotely.

Underpinning all of these protocols is a clear expectation that all within our community behave with a strong sense of social responsibility.

Anyone considered to be in breach of government guidelines and, consequently, presenting a risk to others within our community, will be required to self-isolate at home in the first instance.

COVID-19 is an opportunistic infection that exploits indifference and carelessness. Alongside thermal imaging devices and the protocols outlined above, we must embrace a culture of excellent public hygiene and consideration for others.

Jeremy Quartermain
Headmaster

