



Rossall

School Nurse



APPOINTMENT BRIEF

September 2020



ABOUT ROSSALL SCHOOL

Founded in 1844, Rossall is a co-educational boarding and day school with an illustrious history and a clear strategic vision for the future. Situated on the Fylde Coast, the majestic backdrop of the Cumbrian Peaks and the Irish Sea provides a spectacular environment within which a community of some 650 boys and girls are inspired to fulfil their potential. The School provides a unique educational experience underpinned by a strong commitment to academic excellence and co-curricular participation. Successive generations of Rossallians have made a profound impact in fields as diverse as medicine, music, politics and technology.

In 2019, the School embarked upon an ambitious development plan which places a particular emphasis upon outstanding teaching and learning. The appointment of a Deputy Head of Teaching and Learning and the opening of the new centre for Innovation and Excellence in Learning are reflective of the School's commitment to ensuring that Rossall is recognised regionally and nationally for the quality of its CPD programme. Additionally, the establishment of a Leadership Academy is reflective of the growing number of aspirant practitioners who have resolved to forge their careers at Rossall.

Academic results are strong. The School has an IBDP average of 34 and this year almost 50% of A level grades resulted in A*/A. At GCSE, 53% of grades awarded were 7-9. Almost 60% of our Upper Sixth progress to top 20/Russell Group universities. This year, three students have won full sports scholarships to the US and others are proceeding to top universities in Paris, Milan and Hong Kong - to name but a few. Rossall is an inclusive school with an intellectually dynamic culture that encourages young people to embrace the highest of aspirations. Regionally, it has now placed itself as one of the top performing independent schools in the North West.

We strive to develop in our pupils a lifelong love of learning, a sense of moral purpose, and a belief in their own power to do good in the world. We prepare them to lead successful personal lives and productive professional lives. Our students are confident and compassionate. Increasingly they assume responsibility for their own learning and they are encouraged to be both critically reflective and resilient. We have the highest aspirations for our boys and girls and as an IB World School we endeavour to ensure that our pupils are intellectual risk-takers, open-minded and persuasive communicators. We desire for them to develop an intrinsic interest in the subjects that they are studying and to view the formal curriculum as constituting a starting point as opposed to an end in itself. Opportunities for academic enrichment abound and pupils are able to benefit from involvement in activities such as the Model United Nations and subject specific societies.

It is an inclusive and diverse School community with a roughly even split between day pupils and those who board. The internationally-minded nature of the School is as defining an aspect as its architectural beauty and fascinating history.

The School is embarking upon a significant development programme which includes the refurbishment and reconfiguration of our Science Department and an ambitious 1:1 Mobile Learning Project. Alongside the introduction of horizontal tutoring and Year Group Heads, the School has also just opened a Sixth Form Study Centre and brand new Learning Development Department with state-of-the-art facilities. The School's site extends to 160 acres and affords plenty of scope for outdoor learning.

MEET THE ROSSALL TEAM ROSSALL'S LEADERSHIP EXECUTIVES

Leading the school is Headmaster, Mr Jeremy Quartermain, and four fellow Leadership Executives. They are joined by another five members of staff on the extended Senior Leadership Team.



Mr Jeremy Quartermain
Headmaster



Mrs Emma Sanderson
Bursar



Mr Robert Robinson
Deputy Head



Ms Dina Porovic
*Deputy Head
(Teaching & Learning)*



Mr Matt Turner
Head of Junior School

SCHOOL NURSE

JOB DESCRIPTION

Responsible to:	Director of Health and Wellbeing
Hours:	8.00am – 5.00pm 3 days per week, including every Saturday, term time only

JOB PURPOSE

The School Nurse is primarily responsible for: the health care, first aid and medical records of students throughout the School, the maintenance of First Aid equipment, and the administration of first aid to pupils and staff.

MAIN RESPONSIBILITIES

- To deal with emergencies, giving First Aid to members of the School community in the event of accident, treating minor injuries and ailments or sending casualties to hospital
- Conduct daily surgeries 0830 – 0900 with the Doctor, triaging and acting as a chaperone
- Producing care plans for pupils with medical conditions
- To communicate with other members of staff regarding the welfare of students but recognising the importance of confidentiality
- To ensure that the Medical Room and First Aid boxes located throughout the School (including those for school visits and expeditions) are adequately stocked and organised
- To make decisions on when students need to be sent home if they are unfit for school through accident or illness, informing parents and arranging transport
- To provide screening and surveillance, and make referrals as necessary
- To maintain records of all accidents and make reports as required by Health & Safety legislation and the School's insurers
- To maintain and update medical records of all students, ensuring that the correct forms of consent have been received
- To monitor, supervise and record the administering of medication to students in the School
- To arrange routine medical, recall and specific inspections as required:
- To undertake the preparatory work for these inspections, including such tests as directed by the School Medical Officer
- To assist with medicals and chaperoning girls
- To liaise with staff responsible for pastoral care, support and guidance of pupils, maintaining records as appropriate

- To work closely with teaching staff and Houseparents
- To provide counselling as the need arises either from routine medical examinations and daily surgeries or from referrals by staff, students or parents. In such cases, the role is to offer a listening ear, common sense and sympathetic guidance, and when necessary to refer to more specialist medical agencies
- To inform the Deputy Head relevant Head of Year, Form Tutor and School Medical Officer in accordance with UKCC guidelines
- To inform the Child Protection Officer immediately if there are Child Protection concerns about a pupil
- Work within the guidelines and policy and procedure requirements laid down by School policies in such matters as Safeguarding, Health and Safety, Risk Management and Equality and Diversity
- Be required to carry out such reasonable additional duties as may from time to time be determined by the Director of Health and Wellbeing
- Attend training and development as appropriate to the role

Applicants should be committed to the safeguarding and promotion of the welfare of young people. All staff are required to adhere to and ensure compliance with the School's Safeguarding Policy at all times.

PERSON SPECIFICATION

Qualifications/Experience/Attainments:

	Essential (E)/Desirable (D)
State Registered Nurse with up to date qualifications	E
Experience of dealing with children	E
Basic computer knowledge	E
Experience of working in a school environment	E

Personal characteristics:

Good communication skills and strong inter-personal skills	E
A caring, friendly and sympathetic nature	E
Ability to work under pressure	E
A readiness to work within a School environment	E
Willingness to work as part of a team	E
Willingness to be flexible	E
Willingness and ability to be on-call 2/3 evenings per week	E

Essential requirements are those without which an applicant may not normally be considered for appointment.

Applicants should be committed to the safeguarding and promotion of the welfare of young people. They should demonstrate this commitment in every aspect of this post. All staff are required to adhere to and ensure compliance with the School's Safeguarding Policy at all times. You are

required to report any safeguarding or child protection concerns to your line manager or the School's Designated Safeguarding Lead (DSL).

BENEFITS OF SERVICE

The position is a part-time post, term-time only.

3 days per week 8.00am – 5.00pm Monday to Saturday at the normal rate of pay of £15.76 per hour plus holiday pay (paid as an annual salary). The position requires the person to work every Saturday during term time.

3 nights per week on call 5.00pm – 8.00am paid at a rate of £10 per night and paid the enhanced rate of £18 per hour if called out (minimum of 2 hours paid)

It is expected that each Nurse would keep their regular days, and nights, per week but would be flexible where necessary.

In addition to providing a great place to work, we offer a generous remuneration package to colleagues which includes:

- Membership of the school contributory pension scheme
- Free lunch and refreshments during term-time
- Free parking on site
- Longer holidays than the maintained sector
- Free use of the School swimming pool, gymnasium and sports facilities
- Extensive CPD opportunities and financial support for qualifications
- A generous discount on the School fees of employees' children attending the School (except the Nursery)

APPLICATION PROCESS

To apply, please complete the application form available on the School website. Please ensure that your referees include your current or most recent employer.

Send your application, with a covering letter, to the Head of HR and Compliance, Mrs Stephanie Capstick.

POST:

Mrs Stephanie Capstick
Head of HR and Compliance
Rossall School
Broadway
Fleetwood
Lancashire
FY7 8JW

EMAIL:

hr@rossall.org.uk

CLOSING DATE:

Noon on Wednesday 7th October 2020