



Rossall

INSPIRING EXCELLENCE

FIRST AID AND ADMINISTRATION OF MEDICINE POLICY

SLT Lead: Head of Juniors, Infants & Nursery (KML)	Date Reviewed: 08/17
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ROSSALL SCHOOL

POLICY AND PROCEDURES ON FIRST AID AND ADMINISTRATION OF MEDICINES

Rossall School is committed to providing adequate and appropriate First Aid Training throughout all areas of the school. Houseparent's and sports coaches in the Senior, Junior, Infant and Nursery are required to complete basic First Aid training as part of a three-yearly cycle of Inset provision.

First Aid boxes are accessible in all areas of the school.

Provision for First Aid is included in all school trips and visits

The School Nurses will administer medical care from Monday to Saturday.

The School Doctor will hold a surgery prior to morning school, during the week, for the Boarding Pupils and Staff who live on campus. All accidents in school are recorded and records are kept in the Health and Safety office.

First Aid Policy

Principles

First Aid can save lives and prevent minor injuries becoming major ones. The Governing Body accepts the responsibility to provide adequate and appropriate equipment and facilities for providing First Aid in school.

The Governing Body is responsible for the health and safety of its employees and anyone else on the school premises. This includes:

- Arrangements for First Aid
- Number of First Aiders/appointed persons
- Number and locations of First Aid containers
- Arrangements for offsite activities and visits
- Out of school hours arrangements

The Governing Body should ensure that insurance arrangements provide full cover for claims arising from actions of staff acting within the scope of their employment.

In practice, most of the day to day functions are delegated to the Head who is responsible for ensuring that the policy is put into practice, and that Parents are aware of the School's health and safety policy, including arrangements for First Aid.

Responsibilities of school staff

Staff are expected to use their best judgement at all times to secure the welfare of pupils at the school in the same way that Parents might be expected to act towards their children.

The Head must arrange for adequate and appropriate training and guidance for staff who volunteer to be First Aiders and ensure that there is enough trained staff. In addition, the Head will consider:

- the individual's reliability and communication skills
- aptitude and ability to absorb new skills and knowledge
- ability to cope with stressful and physically demanding emergency procedures
- Ability to leave normal duties to attend an emergency.

The Medical Centre (**Appendix 1**)

A School Nurse is on site from Monday to Friday, between 8.15am and 5.15pm and on Saturdays from 9.00am to 4.00pm.

The School Nurse is the primary recourse in the event of illness or accident

Staff First Aiders complete a training course approved by the school. In the absence of the School Nurse, they give immediate help to casualties with injuries or illnesses and those arising from specific hazards at school. When necessary, they ensure that an ambulance or other professional medical help is called.

Providing Information

All staff, pupils and visitors to the school are informed as appropriate of the First Aid arrangements. Notices are clear and easily understood and displayed in prominent places. Induction programmes include First Aid information and it is also included in staff and parent handbooks.

All staff, pupils and visitors should know how to contact a First Aider from **any area** of the school.

First Aid Equipment and Facilities

The Medical Centre includes a consulting room and a Counselling Room, toilets, shower and washbasins. There are two beds in each of the two bedrooms, a lounge with TV and a kitchen. This self-contained area houses the First Aid equipment according to HSE recommended provision.

For off site visits, a travelling First Aid kit is available. Since September 2014 Emergency Asthma Kits are available and are situated in each Boarding house, Junior School, Infants and The main School Reception, and The Medical Centre, and are available to take on school trips.

Basic First Aid boxes are strategically positioned around the school and restocked regularly and checked at the start of each academic year by the School Nurse.

There are three Automatic Defibrillators on site

- Under the archway
- Outside the Medical Centre
- Inside the swimming pool area

Hygiene and Infection Control

All staff are required to take precautions to avoid infection and must follow basic hygiene procedures. First Aiders have access to single use disposable gloves and hand washing facilities. The usual precautions are taken when dealing with blood and other body fluids, or disposing of dressings or equipment. The School Nurse liaises with the School Doctor in this matter.

Reporting Accidents and Record Keeping

The School Nurse keeps appropriate medical records and the Health and Safety Officer reports relevant incidents to the HSE under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995. Relevant records are kept for a minimum of three years. All pupil accident reports are documented electronically and passed to the School Nurse. This is to enable them to be aware of any medical care which may be required.

The school keeps a record of treatment given by First Aiders including:

- The date, time and place of incident
- The name of the injured or ill person
- Details of the injury or illness and the First Aid given
- What happened to the person immediately afterwards - for example, went back to class
- Name and signature of the First Aider dealing with the incident.

In the case of any serious or significant incident, the Parents are contacted by telephone.

Administration of Medicines

Policy

General Principles

The Governing Body recognises that many pupils will, at some time, need to take medication at school. The school acts in '*loco parentis*' for all boarding pupils and has a duty of care to do all that is reasonably practicable to safeguard and promote the pupils welfare.

While Parents of day children retain responsibility for their child's medication, the school has a duty of care whilst they are at school.

Responsibilities

The Governing Body takes responsibility for the administration of medicines during school time in accordance with the government's policies and guidelines. The Head will implement this policy and report, as required, to the Governing Body.

Medication will normally be administered by the School Nurse, or in her absence, by Houseparent's or designated staff.

All staff are expected to maintain professional standards of care, but have no contractual or legal duty to administer medication. The Governing Body does not require staff to administer medication. *See DfES Circular 14/96 Supporting Students with Medical Needs*. However, some specified staff, for example, the School Nurse, or staff taking educational visits who volunteer their services, will be given training to administer First Aid and/or medication to pupils.

Staff Indemnity

The Governing Body fully indemnifies all staff against claims for any alleged negligence, providing they are acting within their conditions of service and following Governing Body guidelines. The indemnity covers situations where an incorrect dose is administered or where any other mistake in the procedure is made. The Governing Body will meet any claims in these circumstances.

Procedures

Admission Records (Appendix 2)

On admission of any pupil to school, all Parents will be required to provide information giving full details of:

- medical conditions
- allergies
- regular medication
- emergency contact numbers
- name of family doctor/consultants
- special requirements (eg dietary)

At the beginning of each academic year, all Parents will be required to up-date the medical form.

Administration of Medication

Medication will normally be administered by the School Nurse or by the Houseparent outside the school day.

Prescription medications will be deposited with the Houseparent who will be given full directions on administration and dosage of medication. Pupils will not be allowed to have prescription medication in their possession, and every attempt should be made to limit the possession of other medication (e.g. Paracetamol, medication from home or abroad)

When the Medical Centre is closed it is acceptable for home remedies and Paracetamol supplied by the School Nurse to be administered for particular ailments.

Aspirin or Aspirin based products should not be used by anyone under the age of 16.

Lockable medicine cabinets are installed in each boarding house, where basic home remedies are kept. In the event of a pupil feeling unwell and when the Medical Centre is closed, it would be seen as negligent if these remedies are not offered to pupils. The Medical Centre has provided written guidelines 'Protocol for Medication in Houses'. **(Appendix 3)**

All medicines have to be confiscated from pupils and checked by the Rossall School Medical Centre.

Only medicines prescribed by the Rossall School GP should be administered. This will be clearly labelled with pupils name and dosage details.

In the event that medicines have been prescribed by a Doctor from another country, and documentation has been provided with it, a repeat prescription will be issued from Rossall with correct packaging details. However, there may be occasions when the exact English equivalent is not available. In cases where specialist has prescribed drugs, e.g. Ritalin, the responsibilities lies with the prescribing doctor.

Boarding pupils who are ill may need to be sent home to their Parents/Guardians, as facilities to care for them are limited in the Medical Centre.

Action to be taken by Houseparent's

Houseparent's must make every effort to ensure Medicines are collected in from all pupils. It is a requirement that an up to date Medicine Log Book is kept to record medicines taken by pupils.

This should log:

- Pupil's name
- Medicine given
- Dosage
- Date and time given to pupil by houseparent/deputy
- Pupils signature
- Houseparent/deputy signature

At the end of each term the Medical Centre will check medicine cabinets and record books.

In the event of a medicine labelled under the Controlled Drugs Act, a Register of the Drugs book (DDA book) must be completed. The medicine must be clearly labelled and locked in a locked cabinet. The amount of tablets at the beginning of term must be counted and recorded in the book, each time they are dispensed they are counted and the balance recorded. The pupil and Houseparent must both sign.

All staff are expected to maintain professional standards of care, but have no contractual or legal duty to administer medication. However Houseparent's are in Loco Parentis whilst pupils are boarding, so therefore take on the Parents responsibility.

Parents will be expected to notify any requests for the administration of medicines at the earliest opportunity. If there are difficulties or concerns, they will be invited to discuss with School Nurse what can be done before a decision can be made.

The Head, or person authorised by her, will decide whether any medication will be administered in school, and by whom (usually the School Nurse). In appropriate cases the School Nurse, Houseparent's and Parents, in consultation with the Head and anyone else the Head deems necessary, will draw up a healthcare plan.

Medical Care for Day Pupils

During the school day the School Nurse is available to day pupils for emergency care. Routine Medical care cannot be arranged. Parents will be contacted if their child falls ill at school so they may be taken home as soon as possible.

If a day pupil requires medication during the day for a headache or a temperature, this will only be given if parental consent has been obtained on a pupil's admission to the school. Consent forms can be downloaded from the website.

There is a list of over the counter remedies used by the Medical Centre (**Appendix 4**) and as mentioned the parent is asked to sign for consent.

The school expects that normally Parents will administer medication to their children. Any request for medicine to be administered must come from a parent in writing on the school medicine permission and consent form. (**Appendix 5**) the form will include:

- Name of parent and contact number
- Name of child and class
- Name of medication
- How much to give
- How it is to be administered
- When to be given
- Any other instructions

A separate form must be completed for each medicine to be administered.

The medication must be in a container as prescribed by the Doctor and dispensed by a chemist with pupils name and instructions for administration printed clearly on the label. If the pupil has been given permission and is required and able to administer their own medicine, for example, an inhaler for asthma, where appropriate the School Nurse will check that the pupil fully understands what has to be done. The School Nurse is able to administer non-prescription medicines in school for example, cough lozenges and painkillers as detailed in the pupils' admission form on entry to the school. For day pupils, the school will not deal with any requests to renew the supply of the medication. This is entirely a matter for the Parents.

Long-term Medical Needs

The Governing Body and Head will do all they reasonably can to assist pupils with long-term needs. Each case will be determined after discussion with the Parents, and in most cases the family doctor. The Head also reserves the right to discuss the matter with the School's Doctor.

Records of administered medicines

The School Nurse and Houseparent's will complete an entry in their daily log in every instance. It will be kept in the relevant office. The record will contain:

- name of the pupil
- date and time of the administration
- who supervised the administration
- which medication
- how much was given
- a note of any side-effects

The School Nurse will ensure that the medical record logs are filled in and checked regularly.

Vaccinations and Immunizations (**Appendix 6**)

No form of vaccination or immunization will take place unless the School Medical Officer has parental consent. Notification, for Influenza Vaccination for the boarders are sent to Parents at the beginning of every academic year. Routine immunisations are carried out by our Vaccination Team through the NHS.

Training

The Governing Body is committed to providing appropriate training for staff who volunteer to participate in the administration of medicines.

Monitoring and Review

The implementation of the policy will be reviewed and reported annually to the Health and Safety committee.

APPENDIX 1

THE MEDICAL CENTRE

THE SCHOOL DOCTOR

Dr. Anthony Buckley
Broadway Medical Centre
West View Health Village
Broadway,
Fleetwood, FY7 8GU

Dr Buckley or a partner (Drs Power, Smyth and Aziz) has a daily surgery prior to morning school.

MEDICAL CENTRE

The Medical Centre is located in Porritt Hall, near the Astroturf. It is staffed by Registered General Nurses' working within defined "Codes of Practice". The School Nurse is therefore bound by certain codes of conduct including a pupil's right of confidentiality regardless of their age.

The Doctor and nurse are available to boarding pupils for all aspects of their health care. Dental care should be carried out during the holidays.

STAFFING

Dr Anthony Buckley School doctor MB ChB mrcgp drcog
Dr Michael P Power (Partner) - MB ChB DRCOG FPA Cert
Dr Robert A C Smyth (Partner) - MB ChB MRCCGP DRCOG FPA Cert
Dr Michael M Aziz (Partner) - MBBS DRCOG DFFP MRCCGP
Mrs Lyn Kane (School Nurse) *SEN SRN RM*
Mrs Karen Goodwill (School Nurse) *RGN*
Mr Tojo Mathew (School Nurse) *RGN*
Mrs Jill Cullen (Community Practitioner) *SRN RSCN BSc Hons Community Specialist Practitioner*
Miss Chrissie Thomas (School Counsellor) *BA Hons, Post Graduate Diploma in Integrative Psychotherapy*

MEDICAL CENTRE OPENING TIMES

Monday to Friday	8.15am - 5.15pm
Saturday	9.00am - 4.00pm

SURGERY TIMES

Monday – Friday 8.30am – 9.00am for those requiring the Doctor
8.15am – 5.15pm for those requiring attention by the nurse.

The Medical Centre operates an appointment system for Doctor's surgery. Appointments can be booked up to the day before. Emergency appointments are available on the day. All routine appointments will need to be pre-booked.

Dr Buckley or a partner has a daily surgery prior to morning school.

Pupils requiring medical attention, outside of the standard opening hours, should see their Houseparent who will either contact the Broadway Medical Centre or take the pupil directly to the Accident and Emergency at Blackpool Victoria Hospital.

In the event of an epidemic or if a pupil needs constant supervision the School will arrange medical cover through the night.

MEDICALS

There is a statutory requirement on schools to conduct medical examinations of all new pupils on entry. This will take place as soon as possible at the beginning of each term and all boarding pupils are then registered with the school Doctor.

On admission to Rossall, Parents or Guardians of all pupils will be required to provide information giving full details of:

- Medical conditions
- Allergies
- Regular medication
- Emergency contact numbers
- Name of family doctor/consultants
- Special requirements (e.g. dietary)

At the beginning of each academic year, Parents/Guardians will be required to update the medical form if any medical changes have occurred via the School Portal.

If a pupil arrives at the school with a medical condition (e.g. Diabetes, Epilepsy, Asthma) and has already a care plan in place, Parents must discuss issues with the School Nurse to ensure there is a continuation of care. If however, the pupil develops a medical condition after entry Parents should inform the School Nurse immediately to negotiate and implement an appropriate care plan.

VACCINATIONS AND IMMUNISATIONS

No form of vaccination or immunization will take place at Rossall unless the School Medical Officer has parental consent.

The Medical Centre send out consent forms for Flu vaccination for the boarders at the beginning of every academic year.

Routine immunisations in School are carried out by a nominated Vaccination Team through the NHS when indicated.

PROCEDURE FOR VISITING THE MEDICAL CENTRE

If a pupil feels unwell, has an injury or requires medical advice and treatment, they must inform either the class teacher or Houseparent and go to the Medical Centre. If this happens to be during a lesson the teacher will email Medical Centre to make them aware that the pupil is on their way. At the end of the consultation the nurse will send an email back to the teacher, copying in the Houseparent, advising whether or not the pupil will be returning to their lesson.

LEAVE OFF GAMES CHIT

Boarders will only be given 'leave off' chits after seeing the School Nurse at the Medical Centre.

ADMINISTRATION OF MEDICATION

Medication for a headache or a temperature will only be given if parental consent has been given. This generally will be covered by the Medical Admission Form completed on entry where consent has been given for the administration of over the counter remedies. Aspirin or aspirin based products should not be used by anyone under the age of 16.

Pupils who require taking prescribed medication must inform the School Nurse. Parents must provide written consent detailing valid information.

See Medication Permission and Consent Form. To download the Medical Form please go to: <http://www.rossall.org.uk/our-school/policy-documents/> . Medication should be in an original dispensed container detailing pupils' name, name and strength of medicine, required dosage and time of administration.

This requirement is based on current recommendations from the Health Protection Agency, and the Medical Officer for Schools Association. Any specific queries should be addressed to the School Nurse.

FIRST AID EQUIPMENT AND FACILITIES

The Medical Centre contains First Aid equipment in accordance to HSE recommended provision.

For off site visits, First Aid bags are available from the Medical Centre. All school minibuses contain basic First Aid bags.

Our school Medical Centre has recently been renovated and comprises of:

- One consulting room
- Counselling room
- Toilets with shower
- Two bedrooms
- Kitchen
- Lounge



MEDICAL RECORDS FORM

All welfare notes will be held at the School Medical Centre. It is essential that ALL day and boarding pupils' medical records are kept up-to-date. This is a legal requirement that a medical welfare file remains at school with the pupil throughout their school life.

It is important that the School Medical Officer is aware of the medical history of your child including details of previous illnesses, vaccinations and immunisations that have been given.

Please complete this form and return immediately to the Registry Team by email: enquiries@rossall.org.uk or by fax to: +44 1253 772052.

Family Name:	
Student's Name:	
Date of Birth:	
Country of Birth:	
Present Country of Residence:	
Doctor's Name:	
Doctor's Address:	
Doctor's Telephone Number:	

1. Please give details below of any serious illnesses, accidents or operations that your child has had in the past, stating the date:

--

2. Has your child been diagnosed with Asthma, Diabetes or Epilepsy?

YES NO

Please give details below including age of diagnosis:

--

3. Does your child need an asthma inhaler?

YES NO

If yes, please provide details below:

Name:	
Dose:	
Times of Administration:	

4. Please indicate below any allergies that your child may have e.g. a nut allergy, latex allergy, hay fever, drug allergies or dietary allergies:

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5. Please tick if your child has had any of the following illnesses and state the year they occurred:

Chicken Pox			Tuberculosis (TB)		
Whooping Cough			Mumps		
Measles			German Measles		
Hepatitis (please specify)			Infantile Paralysis (Polio)		
Glandular Fever			Meningitis or Encephalitis		
Rheumatic Fever or Scarlet Fever			Eczema		
Problems with bed wetting			Major dental problems		
Problems with vision or hearing					

6. Has your child received a vaccination in the last 12 months?

YES

NO

If so, please give details:

--

7. Please detail below any special needs that your child may have, e.g. learning difficulties (please specify), social difficulties or any disability etc.

--

Glasses/Contact Lenses

Boarders who wear glasses should bring a copy of their prescription to school and hand it to the School Nurses. They must bring a spare pair of glasses with them for use in case of loss or damage. Pupils who wear contact lenses must bring a spare pair of glasses to use in case a lens is lost or there is an eye injury or irritation. Protective eye wear should be used for squash and fives.

Mouth Guards

It is essential that all pupils involved in contact sports wear mouth guards. The pupil's own dentist should be able to supply these, however, hot-mould mouth guards are available from the Ros Shop.

Consent 1

I understand that in an emergency every effort will be made to obtain my consent to an operation, administration of an anaesthetic and to emergency dental work but if this proves impossible, I hereby authorise the Head or Houseparents in loco parentis to make the decision.

Parent's Signature:	
Date:	

Consent 2

I hereby give my consent for the School Nurse and/or House Staff to give medication to my child e.g. Paracetamol, Calpol, Cough Linctus, and for First Aid to be applied by staff should the need arise. For day pupils, the School Nurse will make every effort to contact parents first.

Parent's Signature:	
Date:	

IMMUNISATION HISTORY

Name:	
Date of Birth:	

Please indicate below the dates your child's immunisations took place, if applicable.

If there is any uncertainty about this, please contact your Doctor for a printout summary of your child's medical history.

Please be aware that immunisation information will be shared with Blackpool Teaching Hospitals NHS Foundation Trust to ensure your child is only offered the appropriate immunisations.

IMMUNISATION	DATE GIVEN	GIVEN BY	USUAL AGE GIVEN
BCG			Birth to 12 weeks
Primary Immunisation: 1st Diphtheria, Tetanus, Whooping Cough, o, HIB, Pneumococcal Conjugate (PCV), Rotavirus ase (please delete as applicable)			8 weeks of age
2nd Diphtheria, Tetanus, Whooping Cough, o, HIB, Meningitis C, Rotavirus (please delete as applicable)			12 weeks of age
3rd Diphtheria, Tetanus, Whooping Cough, o, HIB, Pneumococcal Conjugate (PCV) (please delete applicable)			16 weeks of age
MMR (Measles, Mumps & Rubella) HIB, Meningitis C, Pneumococcal Conjugate (PCV) Single dose of: Measles, Mumps, Rubella (please delete as applicable)			13 months of age

Pre-School Booster Diphtheria, Tetanus, Whooping Cough, Polio Second dose of MMR			3.5 to 4 years of age
HPV (Human Papilloma Virus) - <i>Girls only</i> 1st Dose 2nd Dose Others: Influenza - given yearly via nasal spray or injection Hepatitis A Hepatitis B Typhoid Yellow F			12 to 13 years of
Diphtheria Tetanus Polio Meningitis			14 to 15 years of

APPENDIX 3 - PROTOCOL FOR MEDICATION IN HOUSES

As a Boarding School we are in a position of “*Loco Parentis*” for ALL pupils and welfare and health of each is paramount

First Aid Boxes

Small First Aid boxes with basic supplies are issued to each house (January 2007). In the event of supplies needing restocking, the Houseparent should contact the Medical Centre. At the beginning of each term the First Aid boxes will be replenished.

Medicines

Lockable Medicine Cabinets have been installed in each Boarding House (December 2006). Each house will be given basic home remedies to be given in the event of a pupil feeling unwell when the Medical Centre is closed. It would be seen as negligent if these remedies are not offered to pupils. The Medical Centre has supplied written guidelines.

All Medications have to be confiscated from pupils and checked by the Rossall School Medical Centre.

Only medications prescribed by the Rossall School GP should be administered. This will be clearly labelled, with the pupils name and dosage details.

In the event that medicines have been prescribed by a GP other than the Rossall GP a repeat prescription will be issued from Rossall with correct packaging details, if this has come from overseas and we have a British version.

Action to be taken by HouseParents

HouseParents must make every effort to ensure Medicines are collected in from all pupils.

It is a requirement that an up to date Medicine Log Book is kept to record drugs taken by pupils.

This should log:

- Pupils name
- Drug given
- Dosage
- Date and time given to pupil by Houseparent/Deputy
- Pupils signature
- Houseparent/deputy signature

At the end of each term the Medical Centre will collect the medicine log book for checking

**FOR FURTHER ADVICE PLEASE CONTACT THE MEDICAL CENTRE
on 01253 774287**

OVER THE COUNTER REMEDIES STOCKED IN THE BOARDING HOUSES FOR USE OUT OF HOURS

BUTTERCUP SYRUP

USE: Relief of cough. Soothes the airways
DOSE: Over 12yr. and adults' two 5ml spoonful 3 – 4 times daily.

Not to be used in pregnancy, liver disease, epilepsy, brain injury or disease.
If accidentally taken too much, seek Doctor's advice.

THROAT LOZENGES

USE: Eases sore throat.
DOSE: Dissolve one lozenge slowly in mouth every 2 – 3 hours

May occasionally cause allergic reaction including asthma.
(This is more common if allergic to aspirin)

PARACETAMOL (500mg SOLUBLE TABLETS)

USE: Headache, period pain, migraine, sore throat, toothache, rheumatic pains, fever aches and pains of cold/flu.
DOSE: Children 12yr - 15yr 1 tablet dissolved in water every 4 – 6 hours as required.
Over 15yr - Adults 2 tablets dissolved in water every 4 - 6 hours as required.

Up to a maximum of 8 tablets in 24 hours.

Consult DR first if any kidney/liver problems or known allergies to Paracetamol in past. Also if taking other medication containing Paracetamol. Or medication containing Non-steroid anti inflammatory agents. I.e. aspirin/Ibuprofen.

If stated dose is exceeded seek Drs advice or contact A/E department on 01253 300000

CALPOL (JUNIOR LIQUID PARACETAMOL)

USE: Pain relief – reduces temperature
DOSE: Children 6 – 12 years. 5 – 10 mls every 4 – 6 hours
Adults and children over 12yrs. 10 – 15 mls every 4 – 6 hours. Maximum 4 doses in 24 hours.

Consult the doctor if taking other Paracetamol based medicines history of kidney or liver problems or taking anticoagulants/anti convulsants.

Seek immediate medical attention if overdosed

APPENDIX 4

LIST OF OVER THE COUNTER REMEDIES USED BY THE MEDICAL CENTRE

Analgesics

Paracetamol/Calpol

Ibuprofen/Nurofen

Antacids and Gastrointestinal

Gaviscon

Rennie Tablets

Loperamide/Imodium

Ranitidine 75mg

Coughs, Colds, Sore Throats and Hay fever

Sudafed

Simple Linctus

Buttercup Cough Syrup

Chlorpheniramine

Cetirizine

Bonjela

Strepsils

Vic Inhalers

Olbas Oil

Pholcodine Linctus

Optrex

Skin Care

Derbac M/Full Marks/Lyclear

Canesten Cream

Sudocrem

Calamine Lotion

E45

Zovirax

Blistex

Diprobase

suncream

Travel Sickness

Kwells/Joy-Rides

Stugeron

The above list is not exhaustive. If there is any further information that you would like to give or concerns that you may have regarding your child that has not been mentioned above please comment here:

**APPENDIX 5
MEDICATION PERMISSION AND CONSENT FORM**

Pupil's Information

Name of School

Date medication provided by parent/guardian

Name of Pupil

Name of Medication

Year/house

Dose and method of administration

Any other information

Time of day to be given

Expiry Date

Medication must be in the correct container and packaging.

Pupil's name and dosage must be clearly written on package or bottle

School Nurse Signature

Parent's signature

Print Name

Print Name and contact telephone number

Time given

Date Given

Signed by Nurse



Rossall School
Nurses
Lyn Kane
Karen Goodwill
Tojo Mathew

Rossall School
Broadway Fleetwood
Lancashire FY7 8JW
England
Tel: 01253 774287
Email: medical@rossall.org.uk

Influenza Vaccination

Michaelmas

To Parents/Guardians of all Boarders at Rossall School

We are again offering immunisation against influenza (“Flu”) to all boarding Pupils. Although influenza vaccines are very specific and cannot be guaranteed to cover every strain of influenza virus, The Department of Health recommends immunisation for those at risk, and those living in residential homes and similar.

We consider it wise to continue our recent policy of immunisation because of the special risk of infection within a boarding school community.

All Pupils under the age of 18 years are offered the Fluenz nasal spray vaccination and all pupils over the age of 18 years will be offered the traditional flu vaccination.

If you would like your child to receive the influenza vaccination, please complete the consent form below and return it to Rossall School Nurses, to the address below.

Thank You.

Dr A. Buckley
School Medical Officer

Consent for vaccination;

**For the attention of the School Nurses
Rossall School
Medical Centre
Fleetwood
FY7 8JW**

I wish /do not wish my son/daughter to be immunised against influenza.

Pupil’s NameM/F.....

House/Year..... Date of Birth.....

Print name

Signed..... (Parent/Guardian) Date.....